Delta Kappa Gamma

Epsilon Chapter, Alpha Phi State

2016-2018

Tuesday, October 4, 2016

1. Welcome
   1. Prospective members. Short orientation after meeting.
2. Recruit, Revive, Retain
   1. Care calls: will usually make calls at the beginning of the meeting, but will make them during the prospective member orientation tonight after the meeting.
   2. Invitation letters: prospects? Continue inviting. Keep it personal.
   3. Mini grant applications/committees
      1. Finance: prepare a proposed budget based on spending trends in the past, audit at the end of the biennium.
      2. Scholarships and grants: oversee mini-grants for members
      3. Programs and projects: new committee- includes organizing professional development opportunities, social events, and service projects
      4. Membership: help recruit new members, facilitate new member initiations
      5. Communications: market our organization in the community through newspaper, online sources, news, etc.
      6. Nominations: can volunteer but will need to be elected. Looking for potential officers for the next biennium
3. Financial Statement
   1. Checking Account Balance: $2,169.36
   2. Grant-in Aid Fund: $1,37.67
   3. Scholarship Fund: $1,223.50
   4. Membership dues due to Sue by October 31. Active members $70/reserved members $35. Can send dues to Sue Hvizdos- 33 Poplar Ave., Wheeling, WV 26003 or send through inter-school mail to WPHS.
4. Fundraising
   1. Gift card wreath- Take as many tickets as you need. Contact Deena for more if needed. Ticket sales end November 15. Make arrangements to get tickets and money to Deena or Sue before drawing on November 17. Winner will be notified by phone.
      1. Currently $370 in gift cards, expecting more. There are a variety of gift cards for restaurants and shops. Please get gift cards to Deena ASAP if you are still interested in donating one.
      2. Tickets are $5 each or five for $20
      3. Please call or text Deena (304-281-3583) to turn in money and tickets
      4. Picture available on the Facebook group page
      5. Linda A. motioned that DKG will cover the dues for the incoming Fall 2016 new member who sells the most raffle tickets, Tammy T. seconded
   2. Other fundraising ideas
      1. Possibility of an Easter basket raffle for the Spring
      2. Let Deena know if you have any fundraising ideas!
5. New business
   1. Linda A. motioned that DKG Epsilon Chapter will participate in the Trunk or Treat at Garden Park in Warwood on Friday, October 21, and DKG will pay the $25 registration fee out of the treasury, Cheryl W. seconded
      1. Volunteers: Jennifer LItzenberger, Cheryl Williams, Tammy Tomazoli, and Deena Gray will organize the Trunk or Treat
   2. Initiation meetings: December 2016 and April 2017
6. Upcoming meetings
   1. RSVP to Annie at [annievopal@gmail.com](mailto:annievopal@gmail.com)
   2. Next meeting is 11:00 AM on Saturday, November 5 at Michael’s Crafts at the Highlands
      1. Deena will teach a scrapbooking lesson and we will work on creating pages for our group scrapbook.
   3. Linda A. motioned that after researching the costs per scrapbook page, members can be reimbursed for the supplies that are purchased. Members can spend more, but will not be reimbursed for the overage amount. Seconded by Barb C.
      1. There was an amendment to the original motion. Kay C. motioned to set a limit of $200 for the scrapbook, Li-Wei P. seconded.
   4. December 6 meeting will be held at Perkins at 6:00 PM

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| Date | Saturday, November 5 11:00 AM | Tuesday, December 6 6:00 PM | Saturday, March 13 11:00 AM |
| Location | Michael’s Crafts | Perkins |  |
| Program | * Scrapbooking lesson * Create pages for chapter scrapbook (add pictures later) | * Initiation of new members |  |
| Action | * Bring potential members * Bring scissors, glue, ribbon, stickers, stamps, and any scrapbooking tools and materials you may already have | * Bring potential members |  |

1. Adjournment at 7:35 PM
   1. Dolly K. motioned to adjourn, Barb C. seconded